

FIRSTNAME I. LASTNAME

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Address - City - State - Zip Code

(212) 555-1212 • www.theladders.com/expert/my-profile

SENIOR ACCOUNTING MANAGER

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Senior Accounting Manager • VP, Accounting Mgmt. • Corporate Controller • Finance Director
Financial Forecasting • Corporate Tax Planning • Compliance • Financial Strategy
Improved Cash Flow • Enhanced Resource Efficiency • Increased Income • Secured Compliance
S.T.A.R Award 2018 • Employee of the Year 2017 • Team Leader Award 2015 • Promoted Early

WORK EXPERIENCE

Company Name, Inc., New York, NY
Senior Accounting Manager

Jan 2015 - present

In-House Accounting Firm for Major Real Estate Developer

- Reduced outstanding accounts receivable xx% and...
- Achieved revenue collections of more than \$xxx in...
- Saved \$xxx by reviewing and instituting changes across ...
- Added \$xxx to the balance sheet by negotiating bank and...
- Increased savings by xx% after reviewing credit processing...
- Improved cash flow and saved \$xxx by reduction of...
- Boosted savings by xx% for labor and equipment costs...
- Reconciled xxx neglected accounting records to improve...

Prior Company, Inc., New York, NY
Senior Accounting Manager

Jan 2011 - Jan 2015

Public Accounting Firm

- Enhanced insurance packages to create savings of \$xx...
- Improved payroll systems to create savings of approx. \$xx...
- Contributed to growth of revenues up to \$xxxM over a period...
- Created an Accounting & Finance function that saved over \$xxx...
- Delivered an operating and capital budget to secure savings of \$xxx...
- Attained a financial IT infrastructure for savings of approx. \$xxM...
- Executed a xxM ship sale and purchase transactions...
- Generated acquisition of x vessels priced between \$xM-\$xxM...

Prior Company, Inc., New York, NY

2004 - 2011

In-House Accounting Firm for Residential Property Developer

Accounting Manager

Jan 2010 - Jan 2011

- Reengineered operations to boost inventory turns by xx%...
- Increased team and directly supervised x financial...
- Created savings of \$xxx across financial, treasury and admin...
- Saved \$xxx in tax liability by defending company in state tax...

Accountant

Jan 2004 - Jan 2010

Hired as an accountant due to strong results in previous company

- Reduced admin costs by \$xxx annually by implementing...
- Saved \$xxx by leading team in overhaul of financial records...
- Increased efficiency xx% by introducing new processes...
- Delivered savings of \$xxx after audit of records showed...

Prior Company, Inc., New York, NY

Jan 2001 - Jan 2004

Internal Audit Manager

Public Accounting Firm

- Reconciled books and records with savings of \$xxx...
- Delivered x financial statements for x clients in a...

EDUCATION

Grad School University Name, New York, NY

2004

Master's in Precisely Specific Degree

- Winner of award, distinction or honor
- Winner of award, distinction or honor

Undergraduate College or University Name, New York, NY

2000

BS/BA in Precisely Specific Degree

- Winner of award, distinction or honor

OPTIONAL PERSONAL, AWARDS, TECHNOLOGIES, KEYWORDS



S.T.A.R. Award 2018 (Staff Appreciation & Recognition) • Employee of the Year 2017 • Team Leader Award 2015 • Certified Public Accountant (CPA) • Microsoft Office Suite • Quip • WordPerfect • ProSystem FX Engagement • ProSystem Tax • LAN • Novell • Windows NT • MAS90 • Yardi • JD Edwards • BJ Murray, IBS • QuickBooks • Peachtree • MYOB • Net Suite • American Fundware • Microsoft Dynamics (GP) • Excel • Word • ADP • Paychex • Millennium • PowerPoint • Outlook • Macola ES • Progression & E-Synergy • Lacerte • Laser-Apps DMS

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